

St Johns Academy (StJA)

Governance arrangements 2025/26

The following arrangements are intended to clarify the respective governance leadership roles for St Johns LGC. They supplement the LGC Terms of Reference. These arrangements will be confirmed at the September LGC for the academic year 25/26.

1 Composition – revised

Trust-appointed	4	Alan, Trevor, Ian, Vacancy
Diocese-approved	3	Jane, Sarah, Vacancy
Parent-elected	3	3 Vacancies
Staff-elected	2	Megan, Vacancy

Plus Standing officers from the school & other Officers

2 Chair LGC

- Ensure all statutory and Trust compliance requirements are met.
- Provide leadership to the LGC consistent with the StJA governance principles.
- Communicate effectively with the Vice Chair and other governance lead roles.
- Support and promote the through-school ethos and operation of the Academy.
- Plan LGC meetings and governor monitoring.
- Develop and maintain rapport with the Executive Headteacher about the LGC operation, effectiveness and impact, the AIP, risk, finance, and whole-school issues that might affect the pace of strategy implementation. Identify with the ExHT key achievements and progress, issues and challenges, and matters that should be addressed by the LGC, and potentially brought to the attention of the Board. There will be a meeting once per term before the LGC.
- Develop and maintain rapport with the Heads of School about safeguarding, wellbeing, attendance, topical issues affecting staff, pupils and parents, and operational/policy issues affecting the quality of education or functioning of the school. There will be a joint meeting once per term (to be confirmed/monitored).

3 Vice-Chair

- Support the Chair in coordinating governance arrangements, including the Governance Development Plan.
- Deputise for the Chair by prior arrangement or for unplanned absence.

4 Chair Quality of Education Committee

- Lead the Committee to implement the terms of reference delegated by the LGC (see below).
- Support and promote the through-school ethos and operation of the Academy.
- Provide reports to the LGC to supplement minutes of meetings.
- Inform the Chair about key issues.

5 Lead roles for governors (school contacts to be nominated)

- Support and promote the through-school ethos and operation of the Academy.
- Develop rapport with the nominated school contact(s).

- Monitor school compliance and implementation of the relevant policy and procedures.
- Monitor the relevant actions in the AIP.
- Monitor the impact on pupils.
- Inform the LGC using the proforma visit report.

6 Foundation governors

Foundation governors, approved by the Diocese, have a special responsibility to ensure that the guiding principles of the founding church are incorporated into all aspects of the school's governance. Foundation governors will take the lead in monitoring the implementation of the Policy on the Christian Vision and Ethos of Church Schools.

7 Collective Governor monitoring visits

Governor monitoring visits are to be arranged by the Chair with the ExHT/HoS.

Three per academic year (T2, T3 or T4, T6) for all governors to monitor AIP priorities and/or topics flagged by the LGC or QofE Committee. Typically, 2 hours with an initial briefing by the HoS or other leader followed by a learning walk with a specific observational focus. Ideally should include pupil voice and an opportunity to engage with staff.

Venue to be rotated between primary/secondary sites when practicable.

Feedback to the LGC by written report.

8 Estate including Health & Safety and Accessibility

The LGC Terms of Reference require the LGC to have oversight of the maintenance of the school estate in accordance with any Trust guidelines. Operational responsibility is delegated to the Executive Headteacher. It is proposed that the lead governor conducts 2 or 3 monitoring visits per year that would typically involve a tour of one or other site and a discussion about accessibility, accident records, and the health and safety plan.

9 Quality of Education Committee - Terms of Reference

The remit of this Committee is to monitor and evaluate the educational progress and attainment of all pupils at StJA. The Committee will receive information and advice from school leadership about the following:

- To monitor the impact of teaching the curriculum on the broad outcomes for pupils. This will include, but not be limited to, assessments of pupil progression through and across all phases. This is the primary and principal role of the Committee.
- Implementation of the school Vision through the quality of education.
- The teaching and learning priorities within the SDP.
- Curriculum, including intent and implementation based on curriculum drivers, that is appropriately sequenced for all stages/phases.
- Pedagogy to implement the curriculum consistently and effectively to impact pupil progress and attainment.
- Pupil demographics that affect progress and attainment.
- Quantitative and qualitative data that provides evidence of the quality of education.
- Reports of Central Team deep-dives and peer reviews of quality of education.
- Strategic plans to achieve the priorities in the AIP for quality of education.

- The relevant policies and procedures – currency, relevance and compliance.

The Committee will inform the LGC through Minutes of meetings and supplementary reports as appropriate. This will include key achievements and progress, issues and challenges, and matters that the LGC should address.

The Committee will meet not less than 3 times per academic year (in T1, T3 or T4, and T6.)

The quorum shall be three governors and the ExHT or nominated substitute.

10 Pay Committee

The membership shall be the LGC Chair, Vice-Chair, and the Chair of the Quality of Education Committee with the ExHT. To meet once per year in T2.

11 Allocating people to roles

Focus	Governor	School contact
Chair	Alan McPherson	Executive Headteacher
Vice Chair	Trevor Croft	None allocated
Chair – QofE Committee	Jane Tudor	Executive Headteacher
QofE Committee (4 gavs) Including PP progress	Jane Tudor, Sara Shackleton, Ian Mitchell, Alan McPherson	Executive Headteacher
Safeguarding *	Alan McPherson	Both Heads of School
SEND *	Sarah Shackleton	SENCo
Careers *	Trevor Croft	Head of School - Secondary
Attendance	Alan	Both Heads of School
Equality/PSED	Jane Tudor	ExHT
Personal Development inc PSHE, RSE, Pastoral	Ian Mitchell, Jane Tudor	Executive Headteacher
Lead foundation governor	Sarah Shackleton	Executive Headteacher
Estate inc Accessibility & H&S	Trevor Croft	Executive Headteacher
Pay Committee (Chair, Vice Chair, Chair QofE)	Alan McPherson, Jane Tudor, Trevor Croft	Executive Headteacher

Lead roles to be allocated when there is capacity: Pupil Premium, PE & Sports Premium.