  
St John’s CE Academy APPLICATION FORM (PRIMARY)

This form is for children starting Reception year group in the 2023/24 academic year.

Children born 1 September 2018 to 31 August 2019.

Please complete the form in CAPITAL LETTERS and post the completed form to:

The Admissions Team, Vale Academy Trust, The Studio, St Mary's Convent, Denchworth Road, Wantage OX12 9AU

Or photograph/scan and email to:

enquiries-primary@stjohnsce.vale-academy.org

**The closing date is 15th January 2023**

Please note that you must also completethe Common Application Form available from Oxfordshire County Council for your other choices of school. The Common Application Form should be returned directly to Oxfordshire County Council. If you live outside Oxfordshire you must complete your home local authority’s Common Application Form and return it to your home local authority.

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# SECTION 1: Child's details

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| Legal surname: |
| First name: |
| If your child is known by a different surname, please state it here: |
| Middle names: |
| Address:  Postcode: |
| Date of birth: …… ……. ……. |
| Does your child attend St John’s CE Academy nursery **and** is eligible for Pupil Premium? |

# SECTION 2: Parent (Applicant) details

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| Name(s) of parent / carer living at home address in SECTION 1: |
| Relationship to child: |
| Email address: |
| Home telephone number: Alternative telephone number (e.g. mobile): |
| ***If you are applying for a place at St John’s CE Academy because you will be changing address, you should tell us when you expect your address to change and list the new address in the space below (if you have not already told us in Section 1 or 2 above). You will need to provide proof of the new address by 31 January 2023.*** |
| New address from (date): …… …… ……… |
| New address:  Postcode: |

SECTION 3: Extra information

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| --- | --- | --- | --- |
| Is your child 'looked after' or previously 'looked after' by a Local Authority? | YES / NO | If so, please give the name of your child's social worker and the Authority |  |
| Was your child previously in state care outside of England, but is no longer in state care due to being adopted? | YES/NO |  |  |
| Are you moving as a new posting as Service or Crown Servant personnel? | YES / NO | If so, please give date of your move |  |
| Is your child eligible for Pupil Premium or Service Pupil Premium (SPP)? | YES / NO | If so, you will need to provide evidence |  |
| Does your child have exceptional medical or social needs that make it essential that they attend St John’s CE Academy rather than any other school? | YES/NO | If so, you will need to provide written evidence from an appropriate professional |  |
| Is your child eligible for priority under oversubscription criterion 7 (staff priority)? | YES/NO | If so, please provide the name of the staff member employed at St John’s CE Academy who has been recruited to fill a demonstrable skill shortage |  |

SECTION 4: Information and declaration

In accordance with the Data Protection Act 2018, we require the information requested for reasons relating to our functions as the admission authority for the school.

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| Q: all the information I have given on this form is correct to the best of my knowledge. |
| Q: I understand that I am giving my consent that the Vale Academy Trust can process the information in this form for admissions purposes and can share it with other agencies and admissions authorities for admissions purposes only. |
| Q: I understand that the Vale Academy Trust and Oxfordshire County Council will keep this information securely and that any agency or admissions authority that receives this information for admissions purposes will also keep this information securely. |
| Q: I understand that the Vale Academy Trust and Oxfordshire County Council will securely destroy this form no later than August 2023. |
| Q: I understand that the Vale Academy Trust and Oxfordshire County Council will keep an electronic record of the content of this form until August 2030, after which time the electronic record of the content of this form will be destroyed. |
| Q: I understand that I have the right to request the electronic record of the content of this form to be deleted before August 2030. |
| Q: I understand that I can request a copy of the electronic record that the Vale Academy Trust and Oxfordshire County Council holds about the application that has been made on behalf of the child whose details are in Section 1 before August 2030. |
| ***Tick to confirm you have read and agree to these statements:*** |
| **Signature: Date:** |